

**STATE OF NEVADA
BOARD OF EXAMINERS
FOR LONG TERM CARE ADMINISTRATORS**

**MINUTES OF QUARTERLY MEETING
NOVEMBER 14, 2002
AARP OFFICES
5820 SOUTH EASTERN, SUITE 190
MCCARRAN CORPORATE PLAZA
LAS VEGAS, NV 89119**

1. MARGARET MCCONNELL, CHAIRPERSON, CALLED THE MEETING TO ORDER AT 10:05 A.M.
2. TERRY PEDROTTI, EXECUTIVE SECRETARY, CALLED THE ROLL. A QUORUM WAS PRESENT.

MARGARET MCCONNELL, CHAIRPERSON
MARY ELLEN, WILKINSON, VICE CHAIR
DONNA J. ROSE, SECRETARY/TREASURER
DOUGLAS SINCLAIR
ARNOLD H. GREENHOUSE, M. D.
MARY LIVERATTI
TERRY CLODT

STAFF:

CHARLOTTE M. BIBLE, ASSISTANT CHIEF DEPUTY ATTORNEY GENERAL
TERRY PEDROTTI, EXECUTIVE SECRETARY

GUESTS:

ACE ALDERETTE, APPLICANT
MRS. ACE ALDERETTE
JOYCE FORD, APPLICANT
PATTI SWAGER, NGEC
GEOFFREY GOMEZ, APPLICANT
COLIN HAYNES, ELDER ABUSE AND NEGLECT, METRO
CHARLES PERRY, NHCA
THERESA BRUSHFIELD, ADULT CARE CONSULTANTS
TAMMY SEVER, DAS
MARK KEMBERLING, ESQ., DAG, MEDICAID FRAUD
MARK A. MORROW, ESQ., NURSING HOME JUSTICE CENTER

MARGARET MCCONNELL WELCOMED THE NEWLY APPOINTED BOARD MEMBER, MR. TERRY CLODT, WHO REPRESENTS THE GENERAL PUBLIC.

MS. MCCONNELL ANNOUNCED THAT ITEMS OF THE AGENDA WOULD BE TAKEN OUT OF ORDER TO ACCOMPLISH BUSINESS IN A MORE EFFICIENT MANNER.

6.** UNFINISHED BUSINESS:

- A. PROPOSED AMENDMENTS TO NRS. 200.5092(2) AND NRS 41.195(4B): "TO MORE EFFECTIVELY PROTECT

NEVADA'S SENIOR POPULATION FROM FINANCIAL EXPLOITATION" - COLIN HAYNES, ABUSE AND NEGLECT DETAIL LVMPD.

MR. HAYNES EXPLAINED IN DETAIL THAT HIS PROPOSAL IS TO CORRECT THE PRESENT LAW THAT DOES NOT ADDRESS POTENTIAL EXPLOITATION OF SENIORS' ASSETS BY MEMBERS OF THEIR FAMILIES WHO ARE GIVEN CONTROL OF THE ASSETS AND ABUSE THAT CONTROL AND TRUST.

MR. COLIN ASKED THAT THIS BOARD SUPPORT HIS PROPOSAL TO BETTER PROTECT SENIORS.

MARGARET MCCONNELL THANKED MR. HAYNES FOR HIS ATTENDANCE AND HIS PRESENTATION AND SUGGESTED THAT THE BOARD TABLE ITS RESPONSE TO HIS REQUEST UNTIL MARK KEMBERLING, DAG, OF THE MEDICAID FRAUD UNIT, ARRIVED AND MADE HIS PRESENTATION ON THE ISSUES THAT CLOSELY PARALLEL MR. HAYNES' PROPOSAL BEFORE VOTING ON SUPPORT OF THESE MEASURES.

MS. MCCONNELL ASKED THAT THE GUESTS INTRODUCE THEMSELVES AND THANKED THEM FOR ATTENDING THE MEETING.

7.** NEW BUSINESS:

B. LTC NEEDS ASSESSMENT – PATTI SWAGER, NGEAC – *BOARD DISCUSSION AND ACTION*

PATTI SWAGER EXPLAINED THAT LAST YEAR BELTCA EXTENDED \$8,000.00 IN FINANCIAL SUPPORT TO CREATE SOME SELF-STUDY TAPES FOR LONG TERM CARE ADMINISTRATORS. HOWEVER, THE REACTION TO THE TAPES HAS BEEN LESS THAN FULFILLING. A SURVEY WAS MAILED TO ALL RC/AL ADMINISTRATORS, AND A POOR RESPONSE WAS RECEIVED – 32 RESPONSES FROM, IN EXCESS OF 400 RC/AL ADMINISTRATORS. ONLY 8 PEOPLE HAD ACTUALLY USED THE TAPES. THE END RESULT WAS THAT MOST PEOPLE PREFER LIVE SESSIONS, AND STATED THAT FUTURE SUPPORT WOULD BE BETTER SERVED FROM LIVE PRESENTATIONS.

MARGARET MCCONNELL STATED THAT A NEW STATEWIDE ORGANIZATION HAS BEEN FORMED CALLED "CARE" FOR RC/AL ADMINISTRATORS. ONE OF ITS PRIMARY GOALS IS TO PROVIDE EDUCATION FOR ADMINISTRATORS AND CAREGIVERS IN THE ASSISTED LIVING COMMUNITY. ADDITIONALLY, THE BLC HAS FORMED AN ADVISORY COUNCIL WHOSE GOAL IS CONTINUING EDUCATION. MS. MCCONNELL SUGGESTED THAT A PARTNERSHIP OF NGEAC AND ONE OR BOTH OF THESE ENTITIES COULD PROMOTE THE USE OF THE TAPES.

MS. SWAGER WAS AMENABLE TO THE SUGGESTION AS IT MIGHT INCREASE THE USE OF THE TAPES.

6.** A. CONTINUATION:

MARK KEMBERLING, ESQ., DAG MEDICAID FRAUD UNIT, EXPLAINED THAT A "BDR" IS A BILL DRAFT REQUEST FOR AMENDMENTS TO STATE STATUTES. THE "BDR" THAT MR. KEMBERLING IS PROPOSING IS NO. 357. IT WILL BE PROPOSED AT THE FORTHCOMING STATE LEGISLATIVE SESSION IN 2003. MR. KEMBERLING EXPLAINED THAT BOTH CHANGES REQUESTED TO THE CRIMINAL STATUTES ARE FOR THE FURTHER PROTECTION OF THE ELDERLY FROM CRIMES COMMITTED AGAINST THEM.

"FIRST, NRS 193.167, IS A PENALTY STATUTE TO ENHANCE THE DEGREE OF PENALTY FOR CRIMES AGAINST THE ELDERLY – 65 OR OLDER. BDR NO. 357 REQUESTS THAT THE AGE BE LOWERED TO 60 OR OLDER. THE AGE REDUCTION WILL ALSO EXPAND EXISTING PROSECUTORIAL TOOLS IN THE AREA OF PROTECTING THE ELDERLY."

"SECOND NRS 200.599 WILL PROVIDE THE OPTION OF ORDERING COSTS (INCLUDING INVESTIGATIVE AND PROSECUTION) AND RESTITUTION AS PART OF A SENTENCE."

AFTER A DISCUSSION, ARNOLD GREENHOUSE MOVED THAT THE BOARD SUPPORT COLIN HAYNES PROPOSED AMENDMENTS TO NRS .200.5092(2) AND NRS 41.1395(4B) AND MARK KEMBERLING'S BDR TO AMEND NRS. 193.167 AND NRS 200.599. MARY ELLEN WILKINSON SECONDED THE MOTION AND THE MOTION WAS APPROVED UNANIMOUSLY.

MARGARET MCCONNELL THANKED MR. KEMBERLING FOR ATTENDING THE MEETING AND EXPLAINING HIS BILL DRAFT REQUEST.

5.** D. APPLICATION/LICENSES IN QUESTION:

(1) ALDERETTE, ACE GARY, RFA

MARY ELLEN WILKINSON ADMINISTERED THE OATH. CHARLOTTE BIBLE CONDUCTED THE QUESTIONING.

MS. BIBLE EXPLAINED THE REASON FOR MR. ALDERETTE'S ATTENDANCE AT THE BOARD MEETING, NAMELY HIS NEGLECTING TO INCLUDE A PRIOR ARREST FOR A DUI ON HIS RFA APPLICATION.

MR. ALDERETTE STATED THAT HE MISUNDERSTOOD THE QUESTION AND FELT THAT SINCE THE INCIDENT OCCURRED MORE THAN 20 YEARS AGO, HE DID NOT NEED TO DISCLOSE THE PRIOR ARREST.

ARNOLD GREENHOUSE MOVED THAT SINCE THE INCIDENT OCCURRED SO LONG AGO, AND MR. ALDERETTE'S BACKGROUND SINCE THAT TIME HAS BEEN EXEMPLARY, A LICENSE SHOULD BE GRANTED. DOUGLAS SINCLAIR SECONDED THE MOTION, AND IT WAS CARRIED UNANIMOUSLY BY THE BOARD.

(2) FORD, JOYCE, RFA

MARY ELLEN WILKINSON ADMINISTERED THE OATH. CHARLOTTE BIBLE CONDUCTED THE QUESTIONING.

MS. BIBLE STATED THAT MS. FORD'S PRESENCE WAS REQUIRED TO EXPLAIN HER CRIMINAL BACKGROUND THAT OCCURRED MORE THAN 20 YEARS AGO, BUT THE PRIMARY PURPOSE WAS TO EXPLAIN A DUI THAT OCCURRED IN 1999, AS THAT MIGHT BE GROUNDS FOR DENIAL OF LICENSURE. THEREFORE, AN EXPLANATION OF THE PROBLEM WOULD BE HELPFUL IN DETERMINING WHETHER A LICENSE WOULD BE GRANTED.

MS. FORD EXPLAINED THAT SHE JOINED ALCOHOLICS ANONYMOUS IN 1997, BUT AN UNHEALTHY RELATIONSHIP IN 1999 CAUSED A STRESSFUL SITUATION THAT PRECIPITATED THE LAPSE. MS. FORD EXPLAINED THAT SINCE THAT INCIDENT, SHE HAS CHANGED HER LIFE , AND SHE IS STILL A MEMBER OF ALCOHOLICS ANONYMOUS AND HAS MADE A LIFE-TIME COMMITMENT TO REMAIN IN THE PROGRAM.

A DISCUSSION FOLLOWED, AND DONNA ROSE MADE A MOTION TO TABLE THE DECISION ON MS. FORD'S LICENSE TO THE NEXT MEETING PENDING MORE DOCUMENTATION REGARDING HER SOBRIETY. TERRY CLODT SECONDED THE MOTION, AND IT WAS CARRIED UNANIMOUSLY.

(3) GOMEZ, GEOFFREY, RFA

DONNA ROSE ADMINISTERED THE OATH. CHARLOTTE BIBLE CONDUCTED THE QUESTIONING.

MS. BIBLE EXPLAINED THAT MR. GOMEZ' APPEARANCE HAD BEEN REQUESTED AT THE MEETING BECAUSE HE NEGLECTED TO DISCLOSE A PRIOR DUI THAT OCCURRED NEARLY 22 YEARS AGO ON HIS APPLICATION. MR. GOMEZ STATED THAT HE FELT THAT BECAUSE THE INCIDENT OCCURRED SO LONG AGO, IT WOULD NOT BE NECESSARY TO REPORT IT.

ARNOLD GREENHOUSE MOVED THAT SINCE THE INCIDENT OCCURRED SO MANY YEARS AGO, AND THERE HAVE BEEN NO FURTHER INCIDENTS ON MR. GOMEZ' RECORD, A LICENSE SHOULD BE GRANTED. DOUGLAS SINCLAIR SECONDED THE MOTION, AND IT WAS CARRIED UNANIMOUSLY.

SUGGESTIONS WERE MADE BY THE MEMBERS OF THE BOARD THAT PERHAPS THE WORDING ON THE LEGAL ISSUE ON THE BOARD'S APPLICATION COULD BE MORE EXPLICIT OR THE WORDING CHANGED IN ORDER TO AVOID THESE KINDS OF ISSUES COMING BEFORE THE BOARD.

TERRY PEDROTTI AND CHARLOTTE BIBLE WERE ASKED TO BRING SOME RECOMMENDATIONS TO THE NEXT BOARD MEETING.

3.** SECRETARY/TREASURER'S REPORTS – DONNA ROSE

A. THE MINUTES OF THE BOARD MEETING HELD ON AUGUST 19, 2002 HAD BEEN DISTRIBUTED PREVIOUSLY. DONNA ROSE REQUESTED A MOTION. ARNOLD GREENHOUSE MADE A MOTION TO APPROVE THE MINUTES AS WRITTEN. DOUGLAS SINCLAIR SECONDED THE MOTION. THE MOTION WAS APPROVED UNANIMOUSLY.

B. FINANCIAL REPORTS:

- (1) ANNUAL AUDIT. FISCAL 2001 – 2002;
- (2) FIRST QUARTER REPORT 2002 – 2003;
- (3) NET WORTH REPORT AS OF OCTOBER 31, 2002.

A MOTION WAS REQUESTED. ARNOLD GREENHOUSE MADE A MOTION TO ACCEPT THE FINANCIAL REPORTS. DOUGLAS SINCLAIR SECONDED THE MOTION, AND IT WAS CARRIED UNANIMOUSLY.

4. ADMINISTRATIVE REPORT – TERRY PEDROTTI

A. LICENSEE ACTIVITY REPORTS

TERRY PEDROTTI STATED THAT THE LICENSEE ACTIVITY REPORT IS NOW REQUIRED BY THE LCB ON AN ANNUAL BASIS, AS WELL AS A DISCIPLINARY REPORT EVERY EVEN NUMBERED YEAR.

ADDITIONALLY, A QUARTERLY LICENSEE REPORT COMPARING PREVIOUS YEAR'S ACTIVITY TO CURRENT ACTIVITY WAS PRESENTED. AS WAS TO BE EXPECTED, EVEN NUMBERED YEARS SHOW A GREATER NUMBER OF RENEWALS. HOWEVER, IT WAS ALSO NOTED THAT FEWER ADMINISTRATOR LICENSES ARE BEING ISSUED, SPECIFICALLY NURSING FACILITY ADMINISTRATORS. THIS ISSUE APPEARS TO BE A NATIONAL TREND, AS WAS CONFIRMED AT THE RECENT NATIONAL ASSOCIATION OF BOARDS OF EXAMINERS FOR LONG TERM CARE ADMINISTRATORS' (NAB) MID-YEAR MEETING.

MARGARET MCCONNELL STATED THAT THE NATIONAL SURVEYS CONDUCTED BY NAB ARE INDICATING THAT THE HEALTHCARE PROFESSION IS LOSING MANY POTENTIAL OPERATORS DUE TO ECONOMIC/POLITICAL CONDITIONS AND NEGATIVE MEDIA COVERAGE. NAB, ALONG WITH SOME OF THE NATION'S TOP LONG TERM CARE ORGANIZATIONS HAVE PLACED THIS ISSUE AT THE TOP OF THEIR LISTS OF PRIORITIES BY EXPLORING AVENUES TO ENCOURAGE INDIVIDUALS TO ENTER THE PROFESSION.

5.** ADMINISTRATOR LICENSES ISSUED – *FINAL BOARD APPROVAL REQUIRED*:

A. NFA LICENSES:

- (1) PREWITT, RONALD G.
- (2) STAPLETON, FREDERICK
- (3) STEPPE, ROGER
- (4) HOUCHEN, ROBERTA A.
- (5) HRIBIK, COLOMBA M.

A MOTION WAS REQUESTED. ARNOLD GREENHOUSE MOVED TO APPROVE LICENSURE FOR THE INDIVIDUALS LISTED. DOUGLAS SINCLAIR SECONDED THE MOTION. THE MOTION WAS CARRIED UNANIMOUSLY.

B. RFA LICENSES:

- (1) AGUILAR, ANNABELLA
- (2) COTE, THOMAS C.
- (3) COYCO, BELEN C.
- (4) DREESSEN, CYNTHIA

- (5) EDWARDS, CLORA
- (6) ESGUERRA, HERNANDO
- (7) FILDES, ELIZABETH A.
- (8) HAMILTON, EDITHA
- (9) RUDD, JAN
- (10) SLOAN, JENNIFER K.

A MOTION WAS REQUESTED. ARNOLD GREENHOUSE MOVED TO APPROVE LICENSURE FOR THE INDIVIDUALS LISTED. DOUGLAS SINCLAIR SECONDED THE MOTION. THE MOTION WAS CARRIED UNANIMOUSLY.

C. INACTIVE REQUESTS:

- (1) BELDEN, DANA , RFA

A MOTION WAS REQUESTED. ARNOLD GREENHOUSE MOVED TO APPROVE THE INACTIVE REQUEST. MARY LIVERATTI SECONDED THE MOTION, AND IT WAS CARRIED UNANIMOUSLY.

6.** UNFINISHED BUSINESS:

A. BOARD REPLACEMENT – MARY LIVERATTI – INFORMATION

MARY LIVERATTI INTRODUCED THE NEW BOARD MEMBER, TERRY CLODT. MR. CLODT GAVE A BRIEF DESCRIPTION OF HIS BACKGROUND. MR. CLODT IS RETIRED FROM LAW ENFORCEMENT IN THE GARDNERVILLE AEA, HAS HAD SOME WORK IN POLITICS, AND DECIDED HE WOULD LIKE TO BECOME INVOLVED IN THE CAREGIVING INDUSTRY. MR. CLODT STATED HE IS HAPPY TO BE WORKING WITH THIS BOARD.

MS. MCCONNELL ANNOUNCED THAT BILL PETRAK, OUR FORMER BOARD MEMBER, HAD PASSED AWAY EARLIER IN THE MONTH. TERRY PEDROTTI WAS ASKED TO MAKE AN APPROPRIATE ACKNOWLEDGEMENT ON BEHALF OF THE BOARD.

B. WEBSITE UPDATE REPORT – TERRY PEDROTTI - *INFORMATION*

NOTHING NEW TO REPORT. TERRY PEDROTTI DID SUGGEST THAT WE MIGHT CONSIDER ADDING APPROVED CEU'S ON THE WEBSITE. THAT MET WITH ENTHUSIASM.

MS. PEDROTTI ASKED IF THIS BOARD RESTRICTS THE NUMBER OF HOME STUDY COURSES IN ACQUIRING CONTINUING EDUCATION UNITS. THE RESPONSE WAS THAT IT DOES NOT.

C. PROCEDURES REGARDING REVIEW OF CEU PRESENTATIONS FOR APPROVAL AND CREDENTIALS OF FACULTY – ARNOLD GREENHOUSE

DR. GREENHOUSE REQUESTED THAT THIS SUBJECT BE TABLED TO THE NEXT BOARD MEETING. ALL AGREED.

D. OUTSIDE INVESTIGATORS CONTRACTS – CHARLOTTE BIBLE/TERRY PEDROTTI – *INFORMATION AND POSSIBLE BOARD ACTION*

CHARLOTTE BIBLE STATED THAT THE MORE COMPLAINTS THIS BOARD RECEIVES, THE MORE OUTSIDE INVESTIGATORS WILL BECOME NECESSARY. ALL OUTSIDE INVESTIGATORS WILL NEED TO BE CONTRACTED WITH THE STATE. THE PRIME CONCERN IS INSURANCE COVERAGE FOR PUBLIC LIABILITY, ERRORS AND OMISSIONS, AUTOMOBILE, ETC.

THE AG'S OFFICE HAS 3 OUTSIDE INVESTIGATORS, BUT THEY ARE LIMITED IN THEIR EXPERTISE IN THE HEALTH CARE INDUSTRY. THEIR EXPERTISE LIES IN THE CRIMINAL AREAS, TAKING STATEMENTS, ETC.

THUS, IF THE BOARD PLANS TO USE OUTSIDE ADMINISTRATORS AS INVESTIGATORS, IT WILL BE NECESSARY TO CONTRACT THEM WITH THE STATE.

MARGARET MCCONNELL STATED THAT IF A MEMBER OF THE BOARD IS THE INVESTIGATOR, THE BOARD MEMBER COULD PARTNER WITH THE AG'S INVESTIGATOR TO COMPLETE THE LEGAL ASPECTS OF THE INVESTIGATION.

7.** B. INDEPENDENT CONTRACTORS' CONTRACTS – *BOARD REVIEW AND APPROVAL RQUIRED*

(1) CPA CONTRACT

THE SAME CONTRACT THAT HAS BEEN IN EFFECT WITH MR. AUSTIN SPERRAZZA, CPA ,SINCE 1998 AND UP FOR RENEWAL WAS REVIEWED BY THE BOARD MEMBERS AND APPROVED BY CHARLOTTE BIBLE. MARGARET MCCONNELL REQUESTED A MOTION. ARNOLD GREENHOUSE MOVED TO APPROVE THE CONTRACT. DOUGLAS SINCLAIR SECONDED THE MOTION, AND IT WAS CARRIED UNANIMOUSLY.

(2) NAB CONTRACT

THE NAB CONTRACT HAD BEEN DISTRIBUTED AND REVIEWED BY THE BOARD MEMBERS. MS. MCCONNELL REQUESTED A MOTION. ARNOLD GREENHOUSE MOVED TO APPROVE THE NAB CONTRACT, PROVIDING NAB CAN ASSURE THE BOARD THAT ITS INSURANCE ALSO COVERS PROFESSIONAL LIABILITY. DOUGLAS SINCLAIR SECONDED THE MOTION.

A DISCUSSION FOLLOWED IN WHICH CHARLOTTE BIBLE HAD SOME QUESTIONS ABOUT THE INSURANCE COVERAGE. NAB'S DECLARATION PAGE INDICATES THAT THE INSURANCE IS FOR GENERAL LIABILITY BUT DOES NOT SEEM TO COVER PROFESSIONAL LIABILITY. THIS ISSUE NEEDS TO BE CLARIFIED.

MS. BIBLE EXPRESSED ANOTHER CONCERN REGARDING THE NAB TESTING AGREEMENTS AS EXHIBIT "A" TO THE STATE'S CONTRACT. THERE APPEARS TO BE A DISCREPANCY BETWEEN WHICH CONTRACT WOULD PREVAIL IN THE EVENT OF A PROBLEM. OBVIOUSLY, FOR THE BOARD'S PURPOSES, THE STATE CONTRACT WOULD NEED TO PREVAIL. MS. BIBLE FEELS THE CONTRACT MIGHT NOT BE APPROVED WITH THE ATTACHMENT AS WRITTEN. THIS INFORMATION WAS FOR THE RECORD.

THE BOARD AGREED TO SUBMIT THE CONTRACT AS IS AND AWAIT THE OUTCOME.

TERRY PEDROTTI WAS ASKED TO CLARIFY THE INSURANCE ISSUE WITH NAB.

8.** DEPUTY ATTORNEY GENERAL'S COMMENTS

CHARLOTTE BIBLE ADVISED THE BOARD MEMBERS THAT THE AG'S OFFICE IS PRESENTING AN ORIENTATION AND TRAINING SESSION FOR STATE BOARD MEMBERS AND COMMISSION MEMBERS ON DECEMBER 10, 2002, AND WOULD HOPE THAT THIS BOARD'S MEMBERS COULD ATTEND. ANOTHER SEMINAR FOR BOARD MEMBERS WILL BE PRESENTED ON DECEMBER 19, 2002 FOR WHICH MORE INFORMATION WILL BE FORTHCOMING.

9. CORRESPONDENCE

10. PUBLIC COMMENTS

CHARLES PERRY THANKED THE BOARD FOR INVITING HIM TO ATTEND THE MEETINGS. HE ALSO ASKED THAT THE BOARD MIGHT CONSIDER TAKING PART IN THE BUREAU OF LICENSURE'S "INFORMAL DISPUTE RESOLUTION" PROCESS, SUGGESTING THAT IT MIGHT BE SOMETHING THAT FALLS WITHIN THE BOARD'S EXPERTISE.

MARGARET MCCONNELL ADVISED THAT THE BUREAU OF LICENSURE AND CERTIFICATION HAS RECENTLY DEVELOPED AN ADVISORY COUNCIL OF WHICH SHE IS A MEMBER, AND SHE WILL BRING THAT ISSUE TO THEIR ATTENTION: "THAT THERE IS SOME CONCERN IN THE LONG TERM CARE INDUSTRY REGARDING THE IDR PROCESS."

MARY LIVERATTI ANNOUNCED THAT THERE IS A GREAT DEAL OF INTEREST IN HAVING "ASSISTED LIVING" DEFINED FOR THE STATUTE. BARBARA BUCKLEY IS HAVING A TELEPHONE CONFERENCE THE FIRST WEEK IN DECEMBER

AND ASKED THAT IF ANYONE IS INTERESTED, PLEASE CALL MS. LIVERATTI WHO WILL ARRANGE TO HAVE THE INDIVIDUAL INCLUDED.

11.** DATE/TIME/LOCATION – NEXT QUARTERLY MEETING

THE BOARD MEMBERS CONSULTED THEIR CALENDARS AND ALL AGREED TO HOLD THE NEXT QUARTERLY MEETING ON THURSDAY, FEBRUARY 13, 2003 IN LAS VEGAS AT A LOCATION TO BE DETERMINED. TERRY PEDROTTI WAS ASKED TO ARRANGE FOR THE LOCATION. THE BOARD MEMBERS REQUESTED THAT THE MEETING SHOULD BEGIN AT 9:00 A.M. IN THE FUTURE.

CHARLOTTE BIBLE ASKED TO RETURN TO AGENDA ITEM:

7.** B. (2) APPROVAL OF NAB CONTRACT

MS. BIBLE ASKED THAT THE MOTION TO APPROVE THE NAB CONTRACT AND THE ATTACHMENTS WITH THEIR PRESENT LANGUAGE BE RESCINDED, PENDING FURTHER REVIEW AND DISCUSSION WITH THE NAB EXECUTIVE DIRECTOR TO AGREE TO CHANGE THE WORDING OF THE NAB CONTRACTS SO THAT IT WOULD NOT CONFLICT WITH THE STATE'S CONTRACT, SHOULD A LEGAL ISSUE ARISE. MARGARET MCCONNELL REQUESTED A MOTION. ARNOLD GREENHOUSE MOVED TO APPROVE THE NAB CONTRACT, CONDITIONED ON A CLARIFICATION OF THE ISSUE OF THE INSURANCE COVERAGE AND A CHANGE IN THE LANGUAGE OF THE ATTACHED CONTRACTS FROM NAB, SO AS NOT TO CONFLICT WITH THE LANGUAGE OF THE STATE'S CONTRACT. DOUGLAS SINCLAIR SECONDED THE MOTION, AND THE BOARD MEMBERS APPROVED UNANIMOUSLY.

12.** THERE BEING NO FURTHER BUSINESS, THE MEETING WAS ADJOURNED AT 12:55 PM.

RESPECTFULLY SUBMITTED:

TERRY PEDROTTI, EXECUTIVE SECRETARY

DONNA J. ROSE, SECRETARY/TREASURER

